

Bylaws for the Grandview Youth Football Association

The Grandview Youth Football Association (GYFA) will be governed through a Board of Directors whose charge will be to ensure the successful implementation of the organization, fair participation, and the safest possible environment for youth athletes in grades kindergarten to sixth-grade in Grandview Heights, Ohio.

Section I: Board of Directors, GYFA

The GYFA Board of Directors will comprise the following positions and may contain additional members as the Board agrees upon. The outlined primary functions only designate primary responsibilities. All members of the GYFA Board of Directors will assist with all areas of league operations. Positions on the board may be held by more than one person.

- a. President:
 - Primary functions include but are not limited to: coordinate all functions to ensure the successful operation of GYFA, preside over monthly and special Board meetings, and organize tackle and football teams in conjunction with the Flag and Tackle Commissioners.
- b. Treasurer:
 - Primary functions include but are not limited to: keep accurate records of all GYFA finances, provide an updated financial report at each monthly Board Meeting, no personal gain shall be obtained through GYFA funds, assure proper tax reports are filed with the IRS, sustain compliance with required yearly paperwork needed for a 501c, provide proposed budget for the upcoming season, and reimburse and/or pay bills in a timely manner.
- c. Safety Officer:
 - Primary functions include but are not limited to: ensure a safe playing environment for all players, coaches, and spectators, coordinate proper training for coaches regarding all aspects of player safety including background checks and concussion training, coordinate school medical trainer for all home tackle games, confirm team insurance is secured, and inform officials on league rules for home GYFA games.
- d. Sponsorship Director:
 - Primary Functions include but are not limited to: secure sponsorships for the upcoming season, provide sponsor logo to the Equipment Director for placement on uniforms, provide sponsor logo to the Technology Director to update the website with current sponsors, and secure the banner with logo information for display at home games.
- e. Technology Director:

- Primary Functions include but are not limited to: keep GYFA website up-to-date, responsible for registration roll-out and updates, administrator for the team communication application that will be used (ex. Team Sideline), and communicate necessary league information to all registrants.
- f. Equipment Director:
 - Primary Functions include but are not limited to: keep an accurate inventory of all equipment owned by GYFA, coordinate maintenance and storage of all league equipment, coordinate with coaches the distribution and recovery of all league equipment, and are responsible for ordering uniforms for flag and tackle.
- g. Flag Commissioner:
 - Primary functions include but are not limited to: create the game and practice schedules (including practice fields for all teams), game day field set-up, secure game officials, coaching assessment and selection, promote expectations and vision of tackle program, and oversee athletes, coaches and parents conduct.
- h. Tackle Commissioner:
 - Primary functions include but are not limited to: create the game and practice schedules (including securing the HS stadium), game day field set-up, secure game officials, coaching assessment and selection, promote expectations and vision of tackle program, and oversee athletes, coaches and parents conduct.
- i. League Community Building Liaison:
 - Primary functions include but are not limited to: instill and encourage positive communication between all league members, organize league activities for community building, and promote collaborative growth of league and partnership with Upper Arlington.

Section II: Voting, Election and Terms of Office

- The term for Board President shall be two years and he/she shall be an ex-official member for one year after the end of his/her term to aid in the transition of President.
- Each regular member of the GYFA Board of Directors will have one vote in all Board matters.
- The President shall vote to break a tie if needed.
- Failure of any Board member to fulfill their duties and/or responsibilities in the judgment of the Board of Directors, by a $\frac{2}{3}$ vote of said Board of Directors, shall result in the removal of the Board Member.
- A portion of all GYFA Board meetings shall be open to the public. Anyone wishing to address the Board directly may do so by notifying the President prior to the meeting. Part of GYFA Board meetings shall be private to ensure the privacy and safety of all players, coaches, and GYFA participants.
- The Board of Directors shall vote and elect all officers annually by the process of current Board members nomination and majority approval by a $\frac{2}{3}$ vote.

- The GYFA Board of Directors may make special assignments to the Board for specific programs concerning GYFA. These special assignment positions are to be non-voting positions of the Board

Section IV: Financial Policy

- GYFA is a non-profit 501c organization. All proper tax forms will be filed, and the necessary paperwork to be in compliance for a 501c will be completed by the Treasurer.
- The Board of Directors will decide all matters pertaining to the finances of the league.
- The Treasurer and President will be authorized signers on the 501c account.

Section V: Coaches and Players

- Coaches shall be volunteers who have a working knowledge of football fundamentals and who are schooled in developmentally appropriate practices for the players they work with.
- The GYFA Board of Directors is responsible for locating these individuals, providing adequate and continuous training to all coaches, and providing the necessary equipment for proper coaching.
- Coaches will be provided a copy of the league rules and are expected to follow these rules.
- If a coach has violated his or her responsibilities or compromised the safety of the participants under his or her care, he or she may be removed from coaching by a $\frac{2}{3}$ vote of the Board of Directors. Any individual removed from coaching for improper conduct may be asked to not be present at the GYFA fields, as well as practice fields of that team, at the discretion of the GYFA Board of Directors.
- It is the intent of GYFA not to deny any player acceptance into the program. The Board of Directors will establish scholarship procedures and eligibility guidelines to attempt to ensure all interested children will be able to participate.
- The league will consist of flag teams for kindergarten, first and second-graders.
- Junior tackle will consist of third and fourth-graders. Senior tackle will consist of fifth and sixth-graders.
- The Board of Directors must approve all participants that do not reside in Grandview, Ohio, that would like to participate in any team.

Section VI: Amendments

- Any changes in the league rules must be approved by a $\frac{2}{3}$ majority vote of the voting GYFA Board members present.
- Voting on a proposed change to a league rule shall take place at the next scheduled GYFA Board meeting following the meeting in which the change was proposed.

- Additions or deletions to Sections I, II, III, IV, or V of this document must be ratified by $\frac{2}{3}$ vote of the Board of Directors.

The Board of Directors agrees to these Bylaws to be executed on this _____ day of _____, 2020.

Name and Title

Name and Title

Name and Title

Name and Title

Name and Title

Name and Title

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